



# Post-Secondary Institution Screening

Name: \_\_\_\_\_

Date: \_\_\_\_\_

College: \_\_\_\_\_

Phone Number: \_\_\_\_\_



Students should explore a post-secondary institution's website and their disability services website first. Students should call the institution to verify the information found by exploring the websites and seek answers to any remaining questions.

Before you make a phone call to screen a prospective post-secondary institution, place in front of you:

- a. paper and pencil
- b. "Screening and Selecting the Right Post-Secondary Institution for You" (following this page)
- When phoning, you most likely will contact the main operator.
- Before you are transferred to the Office for Students with Disabilities, make sure you ask for that specific phone number.
- When you are transferred to that department, tell them:  
"Hi, I am \_\_\_\_\_. I am in the \_\_\_\_\_ grade and am interested in attending your college. I have a number of questions I would like to ask you about your \_\_\_\_\_ disability program. Whom would I talk to?"
- The individual on the phone may be the correct person or may refer you to another individual. If no one is available to answer your questions, you have a choice:
  - a. Ask that your call be returned.
  - b. Find out a good time to call back.
- When someone is available to answer your questions, say:  
"I am a student with (a) \_\_\_\_\_ disability. I am interested in services you offer. I have a number of questions I would like to ask and will take notes as you speak."
- Use your handout to ask questions. After your questions are answered, you can use the info. If you are still interested. Be sure to thank your sources for their time!

# Screening and Selecting the Right Post-Secondary Institution for YOU!

Name: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ two-year    \_\_\_\_\_ four-year

College/University: \_\_\_\_\_

Vocational, Trade or Technical School: \_\_\_\_\_

(Check box if the school offers the service listed. Make notes on the line provided)

## Disability

Provide academic support for persons with disabilities \_\_\_\_\_

☐ Alternative test administration \_\_\_\_\_

☐ Extended time for tests \_\_\_\_\_

☐ Flexible format for completing assignments \_\_\_\_\_

☐ Assistive Technology available \_\_\_\_\_

☐ Study Groups \_\_\_\_\_

☐ Subject matter tutoring \_\_\_\_\_

☐ Counseling opportunities \_\_\_\_\_

☐ Development of educational plan \_\_\_\_\_

☐ Career placement services \_\_\_\_\_

☐ Interpreters \_\_\_\_\_

☐ Note-takers \_\_\_\_\_

## Screening and Selecting the Right Post-Secondary Institution for YOU!

- ☐ Readers \_\_\_\_\_
- ☐ Taped textbooks and alternative formats for course materials \_\_\_\_\_
- ☐ Modified instruction \_\_\_\_\_
- ☐ Peer support group \_\_\_\_\_
- ☐ Opportunities to receive diagnostic testing \_\_\_\_\_
- Other \_\_\_\_\_

### Character and Setting

- Academic Competitiveness \_\_\_\_\_
- ☐ High ☐ Moderate ☐ Not Competitive
- ☐ Average class rank of current freshman class \_\_\_\_\_
  - ☐ High school grade point average of incoming freshman class \_\_\_\_\_
  - ☐ Average SAT/ACT score \_\_\_\_\_
- Size of College \_\_\_\_\_
- ☐ Large ☐ Medium ☐ Small
- ☐ Sororities/fraternities on campus \_\_\_\_\_
  - ☐ Clubs or organizations of interest \_\_\_\_\_
  - ☐ Sports activities \_\_\_\_\_
  - Other \_\_\_\_\_

# Screening and Selecting the Right Post-Secondary Institution for YOU!

## Getting There/Getting Around

☐ Distance from home \_\_\_\_\_

☐ Public transportation available \_\_\_\_\_

Access to:

Buildings \_\_\_\_\_

Fitness Facilities \_\_\_\_\_

Support Services \_\_\_\_\_

Computer Labs \_\_\_\_\_

☐ Effect of weather, construction and other factors on mobility access \_\_\_\_\_

☐ Cafeteria/food availability \_\_\_\_\_

☐ Other \_\_\_\_\_

\_\_\_\_\_

## Counseling Services

☐ Student advisors \_\_\_\_\_

☐ Career counselors \_\_\_\_\_

☐ Financial advisors \_\_\_\_\_

☐ Personal counselors \_\_\_\_\_

☐ Health-care providers \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

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## Admission Requirements

Minimum ACT/SAT score of: \_\_\_\_\_

- ☐ Acceptance of nonstandard administration of ACT/SAT \_\_\_\_\_
- ☐ Open admission/no admission requirements \_\_\_\_\_
- ☐ Waived ACT/SAT Scores \_\_\_\_\_
- ☐ Admissions interview \_\_\_\_\_
- ☐ Modified admissions for students with disabilities \_\_\_\_\_
- ☐ Foreign language, math or other specific requirement \_\_\_\_\_
- ☐ Recommendations from high school faculty \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

## Classes

- ☐ Does the college offer classes for:

Learning-strategies \_\_\_\_\_ Study-skills \_\_\_\_\_

Time-management \_\_\_\_\_ Developmental-reading \_\_\_\_\_

Basic English \_\_\_\_\_ Basic Math \_\_\_\_\_

Foreign language, math or other requirement waived \_\_\_\_\_

Other \_\_\_\_\_

# Screening and Selecting the Right Post-Secondary Institution for YOU!

## Financial Considerations

- ☐ High tuition fees \_\_\_\_\_
- ☐ Moderate tuition fees \_\_\_\_\_
- ☐ Low tuition fees \_\_\_\_\_
- ☐ Scholarships available \_\_\_\_\_
- ☐ Financial aid available \_\_\_\_\_
- ☐ Work study jobs available \_\_\_\_\_
- ☐ Book or material rental fees or cost to purchase \_\_\_\_\_
- ☐ Tutoring fees \_\_\_\_\_
- ☐ Room and board costs \_\_\_\_\_
- ☐ Costs for special services \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

# Screening and Selecting the Right Post-Secondary Institution for YOU!

## Housing

- ☐ Off-campus housing availability and affordability \_\_\_\_\_
- ☐ Residence halls and dining halls on campus \_\_\_\_\_
- ☐ Halls with no drinking or smoking \_\_\_\_\_
- ☐ Single-occupancy rooms \_\_\_\_\_
- ☐ Co-ed halls \_\_\_\_\_
- ☐ Male/female halls only \_\_\_\_\_
- ☐ Limited guest visitation \_\_\_\_\_
- ☐ Quiet floors for study \_\_\_\_\_
- ☐ Study rooms available \_\_\_\_\_
- ☐ Internet access in rooms \_\_\_\_\_
- ☐ Computers in residence hall \_\_\_\_\_
- ☐ Cooking facilities available \_\_\_\_\_
- Other \_\_\_\_\_

\_\_\_\_\_

# Screening and Selecting the Right Post-Secondary Institution for YOU!

## Additional Questions You May Want To Ask The Disability Specialist

1. What does the disability specialist need from me in order to approve services for me?

\_\_\_\_\_

2. Do you anticipate any future problems in maintaining the \_\_\_\_\_ disability program?

\_\_\_\_\_

3. What are your entrance requirements?

\_\_\_\_\_

4. Who assists a student with academic planning?

\_\_\_\_\_

5. How many staff members support your program?

\_\_\_\_\_

6. Is there additional charge for students who use the learning disability support services?

\_\_\_\_\_ How much? \_\_\_\_\_